

LOYOLA
UNIVERSITY
NEW ORLEANS

**COLLEGE
OF BUSINESS**

**UNDERGRADUATE QUICK
REFERENCE GUIDE**

2014-2015

UNDERGRADUATE QUICK REFERENCE

This booklet was developed by the College of Business Dean's Office to help you, as a student, understand the academic procedures and regulations of the College of Business.

The **Undergraduate Bulletin** supersedes this document in the event of any inconsistencies.

IMPORTANT INFORMATION

It is your responsibility to become familiar with your Degree Program Course Listing (DPCL) which lists all of the curricular requirements for your major or degree, the information contained in this booklet, as well as the **Academic Regulations** and **College of Business** sections of the **Undergraduate Bulletin**.

Your degree and education are your responsibility.

INTRODUCTION

Welcome to Loyola University New Orleans and to the Joseph A. Butt, S.J., College of Business (CoB). We are glad you are here, and we hope that your educational experience at Loyola is a rewarding one. The success of your collegiate years will depend vitally upon your own efforts and your wise use of the opportunities that will be offered to you. We in the CoB want to help you to understand the educational philosophy, the academic requirements, and the curricular and co-curricular opportunities at Loyola University.

There are specific requirements that must be satisfied before you can be granted an academic degree. Although your advisor and others will assist you, it is your responsibility to learn these requirements and to plan a course of study that will satisfy them. As students, you are responsible for learning university and college regulations as given in the *Undergraduate Bulletin*. The information that follows is intended for quick, easy reference to some of the more important academic policies of Loyola and the CoB.

COLLEGE OF BUSINESS

The Dean's Office, faculty and staff offices, and the Office of Student Services are located on the 3rd floor of Miller Hall. If you have a problem, contact **Associate Dean, Angie Hoffer** (Miller 301; 864-7945; angiehoffer@business.loyno.edu) or **Director of Student Services, Melissa Ridley** (Miller 306; 864-7955; melissaridley@business.loyno.edu).

SUPPORT SERVICES

Loyola offers many academic and non-academic support services. The **Writing Across the Curriculum (WAC) Lab** (BO 100) offers assistance with writing projects for all courses. The **Academic Resource Center** (MA 112) offers a variety of services, including tutoring, study skills classes, and testing. Although the **Business Portfolio Program** (MI 206) office is the main center for professional and career development for CoB undergraduates, we also work closely with the **Career Development Center**. The **University Counseling Center** (DA 208) offers personal counseling to all students. **University Ministry** (BO 104) provides many activities to enhance student life at Loyola, including the opportunity to engage in the **Loyola University Community Action Program (LUCAP)**.

ACADEMIC RECORDS

The College's Office of Student Services maintains a **DPCL** (Degree Program Course Listing) for each student, showing the status of all courses required for graduation. Students are strongly encouraged to use a duplicate worksheet (included in this publication or available online) and maintain it. The CoB maintains two files for students: 1) an **Advisor's file** for advisors during registration periods; and 2) a **Dean's File**, which is maintained and used to certify students for graduation. The **Dean's File** is considered the official college record and may be examined by students but not taken from the Office of Student Services.

STUDENT ADVISING

Each student in the College of Business is assigned an advisor. During your freshman year, your advisors will be professional staff in the Dean's Office or Business Portfolio Program. At the beginning of your sophomore year, you will be assigned a faculty advisor based on your major. The advisee/advisor relationship can be one of the most valuable that students have during their years at the university. Advisors assist students in developing a suitable educational plan, assist students in finding ways to deal with issues that come up along the way, and can be a great source of career advice. Students are encouraged to work closely with their advisors, not just during registration, but throughout their academic career.

REGISTRATION SCHEDULE

Registration is held during the fall and spring semesters for subsequent terms (including summer). During advising periods, students must come prepared to their advising meeting with a completed **Course Request Form** (from the Office of Student Services). The Course Request Form will list the courses the student plans to take the following semester. The student's advisor will make recommendations and will approve the course selections by signing the form. Once courses have been approved by the advisor, it is the student's responsibility to register for their courses through **LORA** during the registration period.

The schedule of course offerings and registration schedule for each semester are published on **LORA**. The registration schedule is based on class standing (see the **Undergraduate Bulletin**). You will be notified by email when your registration dates are approaching.

DROP/ADD AND WITHDRAWAL

During the first five days of classes, students are permitted to **add** courses. Students may **drop** courses during the first ten days. Courses dropped within the drop/add period will not appear on the student's record. Students may drop and add courses by using LORA.

Beginning with the second week of classes and continuing to approximately one week after mid-term, students may receive an administrative **withdrawal** from a course by completing a **Withdrawal Form**. This form must be signed by the course instructor and the student's advisor and then submitted by the student to the Office of Student Records (TH 204). Courses from which the student withdraws during the administrative withdrawal period will appear on the student's record with a "W" in the grade column.

Please note that the date of the last day to withdraw from a course is listed in the semester **Academic Calendar** available on Loyola's web site and in the **Registration Schedule**. No late withdrawals past the deadline will be granted. If a student does not withdraw from a course during the withdrawal period, the student must complete the course. You will receive a grade in the course, even if you stop attending.

NO ONE (parent, sibling, friend, etc) can register for, add/drop, or withdraw from courses on behalf of a student. This policy is designed to protect the student.

GRADING AND ATTENDANCE

Each instructor has the option of tailoring a grading method within each course to best meet the needs of the students and the course. The grading system for assigning letter grades and calculating GPA is fully explained in the **Undergraduate Bulletin**.

At the beginning of each semester, instructors will explain how class attendance will affect grades. For example, an instructor may decide that class attendance is imperative and assign a final grade of "F" if the student misses more than 15 percent of class time.

GRADE REPORTS AND WARNINGS

Early Warnings will be available about four to five weeks into each semester. Early warnings are given for students with irregular attendance or who are having academic difficulty, and are available on LORA. **Midterm Reports** and **Final Grade Reports** will be available to the student through LORA. Midterm grades reflect the student's standing in each course, as of the midterm period. The student's final semester grades are those that will be posted on the official transcript. If a student repeats a course, both grades will appear on the transcript and are used to compute a student's grade point average.

Students are recognized on the **Dean's List** if they earn a minimum of 12 quality hours with at least a 3.50 GPA in all courses taken that semester, with no incomplete or blank grades.

PROBATION, EXCLUSION, AND DISMISSAL

An undergraduate student whose cumulative Loyola grade point average (GPA) falls below 2.00 will be placed on **probation**. If the student is not successful in raising their cumulative Loyola GPA to at least a 2.00 during the next semester, the student is subject to **academic suspension**. After sitting out the required length of time, the student may apply for readmission. If the student is readmitted and continues to do poorly, they are subject to **academic dismissal**. Students who improve their GPA but have not yet achieved the required 2.00 mark will be on **continued probation** until their GPA is at or above 2.00.

Conditionally admitted students should be aware of specific GPA requirements regarding their continued enrollment. This information is available from the Office of Admissions.

If a transfer student is admitted on probation, they must earn a cumulative Loyola GPA of at least 2.00 in the first semester or be subject to academic suspension.

GRADES AND GRADUATION REQUIREMENTS

To be eligible for graduation, a CoB student must possess a cumulative Loyola GPA of at least 2.00, as well as a GPA of at least 2.00 in all **business courses** taken at Loyola and a GPA of at least 2.00 in all **major courses** taken at Loyola. It is the student's responsibility to ensure that their academic progress will allow them to meet these requirements.

ACADEMIC INTEGRITY

Students at Loyola have the responsibility and obligation to comply with the basic principles of academic honesty, as described in the **Undergraduate Bulletin**:

All academic work will be done by the student to whom it is assigned without unauthorized data or help of any kind. A student who supplies another with such data or help is considered deserving of the same sanctions as the recipient. Specifically, cheating, plagiarism, and misrepresentation are prohibited.

A student who engages in cheating, plagiarism, or misrepresentation on [exams,] term papers, quizzes, lab reports, and such, may receive a failing grade in the course. In such case, the student will not be permitted to withdraw from the course even if the request is prior to the final date to withdraw. A second offense may be cause for exclusion or dismissal from the university.

TRANSFER CREDIT

After enrolling at Loyola, students in good standing who wish to take summer courses at another school must receive prior written permission. This may be obtained from the **Director of Student Services (MI 306)**. Permission will be granted only for compelling reasons, and courses will be accepted only from four-year institutions. Students will not be permitted to take the final ten courses towards their degree outside of Loyola. For business courses, schools must be accredited by AACSB International (a list of such institutions is available at <http://www.aacsb.edu>). Only courses in which grades of "C" or higher are earned are eligible for transfer credit to Loyola. Grades received in courses taken at another institution are not factored into the student's GPA.

STUDY ABROAD

The **Center for International Education (ME 308)** manages all study abroad programs available to Loyola students. All business students are encouraged to study abroad, and international business majors have a required international experience component (either study abroad or internship abroad). Study abroad requires careful planning, so students should seek the services of the Center early in their academic career. Students should also discuss their study abroad plans with their advisors and the Director of Student Services. All study abroad courses must be approved by the Director of Student Services to ensure that courses taken abroad will count towards a student's degree requirements.

In the past, the CoB has offered summer international programs in Europe and China. In addition to classroom instruction by Loyola faculty, students interact with guest speakers from the private and public sectors, visit companies, and meet with executives to gain insights about international business and the diverse features of the global marketplace. Students also take cultural excursions and enjoy the excitement of the host countries.

CURRICULUM

The Degree Program Course Listing (DPCL) curriculum worksheet is a check-off list that indicates the courses and hours a student must complete in the areas of **First Year Seminar, Common Curriculum, Advanced Common Curriculum, Non-Business Electives, Business Core, Major Requirements, and Portfolio.**

In addition, international business majors have requirements in **Modern Foreign Language** and **Area Studies Electives**, plus a required **International Experience.**

Every semester during the advising period, your advisor will receive your Advisor's File with an updated copy of your DPCL. Remember that it is your responsibility to know the requirements for your degree and coursework you have completed.

ENGLISH AND MATH PLACEMENT

All students must satisfy the University's **English composition** requirement.

All new freshmen scoring 20 or below on the ACTW (SAT Writing of 500 or below) must take the English placement exam. Students with ACTW scores of 21-29 (SAT Writing 501-679) must schedule ENGL T122.

Transfer students who are not transferring a college-level composition course with a minimum grade of C must also take the placement exam.

Non-business elective credit is awarded to those who must complete ENGL A100 or A105 prior to taking ENGL T122. If a student does not have a writing score from either the ACT or SAT, they must take the English placement exam.

Freshmen are placed into **mathematics** courses based on their ACT or SAT math scores.

CoB students who scored ACT 18 (SAT 490) or below must register for MATH A092. Students with scores between ACT 19-28 (SAT 500-680) must schedule MATH A115. Students scoring above these levels are exempt from MATH A115 and should take MATH A116. (The exemption from MATH A115 carries no credit; the student will instead take three additional hours of non-business electives.) Students placed into MATH A092 should be aware that this course does not count toward degree requirements.

Placement exams in some **modern foreign languages** and in **Global History** (World Civilization) are also available during the orientation sessions held in the summer and at the beginning of the fall and spring semesters.

Students with Advanced Placement credit from high school should consult the AP Credit by Exam Scale in the **Undergraduate Bulletin.**

FIRST-YEAR EXPERIENCE AT LOYOLA

When you enroll at Loyola, you become a member of a community where learning happens in classrooms, in the residence halls, in the student center, and beyond. Loyola's First-Year Experience program helps you become part of this rich living and learning environment.

Academic Seminars: "Thinking Critically / Acting Justly."

The First-Year Experience program is anchored in small academic seminars taught by leading teacher-scholars. The interdisciplinary seminars introduce you to college-level thinking and learning and to Loyola's Jesuit tradition under the overarching theme "thinking critically, acting justly."

Seminar classes are small to promote lively interaction. In addition to the professor, each seminar is assigned a liaison from our award-winning library, who can help you learn to navigate our print and electronic collections and to conduct research. All first-year students take a first-year seminar, in either the fall or spring semester.

BASIC COMMON CURRICULUM

The Common Curriculum represents Loyola's commitment to the liberal arts education of all students. These courses focus on fundamental issues that are central to intellectual and spiritual development. (Please note: Only courses listed in the Common Curriculum section of the DPCL fulfill Common Curriculum requirements.)

1. **English:** ENGL T122 – Critical Reading & Writing
2. **History:** HIST T122 or T124 – Global History I or Global History II
3. **Math:** MATH A115 – Finite Mathematics
4. **Philosophy:** PHIL T122 – Philosophy of the Human Person
5. **Relig. Studies:** RELS T122 or T124 – Religions of the World or Christianity & Society
6. **Science Process:** SCIE T129 – Investigating Nature

ADVANCED COMMON CURRICULUM

The advanced common curriculum courses build on the common curriculum. Students are required to take 6 out of the 8 possible courses. International Business majors are required to take the Modern Foreign Language courses, plus 2 additional Foreign Language courses.

1. **Writing About Literature:** Any "WAL"-designated course (**Required**)
2. **Philosophy II:** PHIL J252 – Making Moral Decisions (**Required**)
3. **Creative Arts & Culture**
4. **History II** (must be opposite time period to the Global History taken)
5. **Modern Foreign Language (x2:** if chosen, students should plan to complete both the course for the level of foreign language placed into and the course one level higher).
6. **Religious Studies II**
7. **Natural Science in Context**

BUSINESS CORE

This includes the basic courses in business administration, accounting, economics, finance, marketing, and management required of all business students. (Only students with 56+ credit hours may enroll in the 300- or 400-level business courses.) Several business core courses have important **prerequisites**. Course prerequisites are listed on the **DPCL curriculum worksheet** (in parentheses) and in **LORA**.

It is important for the student to be aware of prerequisites and course sequencing consequences when developing a semester schedule. For example: Students must take MATH A115 before DECS B205, which in turn is a prerequisite for MGT B325, which in turn must be taken before BA B445. This course (Business Policy, BA B445) is the CoB's capstone course. Students should plan to take this course in their last semester; please note that prerequisites for this course will not be waived.

MAJOR COURSES

Requirements for the major(s) selected are detailed in the **Undergraduate Bulletin** and on the student's **DPCL curriculum worksheet**. It is not unusual for students to change their choice of major and career direction at least once during their college experience. The CoB's curriculum is designed to allow students to sample different areas of study before committing to a choice of major which will require additional high-level study.

(For students who are uncertain about their choice of major and/or career goals, career assessments designed to help identify strengths and guide course selection are available through the **Business Portfolio Program**. Students are also encouraged to discuss these issues with their **faculty advisor**.)

Many students choose to earn a **double major** within the CoB (for example: to major in both management / marketing or both economics / finance). Less common, some business students double major outside the CoB (for example: International Business / Spanish). The curriculum is designed to facilitate these choices, but the student should check with the Director of Student Services to determine the exact number of additional courses required.

Students should be aware of the following notes regarding prerequisites, scheduling, etc., for each of the various majors offered by the College:

ACCOUNTING

- **GPA Requirements**: Majors must complete all prerequisite accounting courses with a grade of "C" or higher to be eligible to take higher-level accounting major courses.
- **Course Substitutions**: Accounting majors take LGST B200 rather than LGST B205 and ACCT B340 instead of MGT B250 in the Business Core.
- **Course Scheduling**: Fall: ACCT B305, B306, B300, B310, B340, B400, LGST B200
Spring: ACCT B305, B306, B307, B403, B460, B493 (Elective)

ECONOMICS

- GPA Requirements: Majors must complete all prerequisite economics courses with a grade of “C” or higher to be eligible to take higher-level economics major courses.
- Course Prerequisites: Students should be especially aware of math and economics prerequisites leading to ECON B205, B206, and B305.
- Course Substitutions: FIN B310 may be used as an economics elective.
- Course Scheduling: Fall: ECON B205, B305
Spring: ECON B206

FINANCE

- GPA Requirements: Majors must complete FIN B300 with a grade of “C” or higher to be eligible to take higher level finance major courses.
- Course Prerequisites: Students should be especially aware of prerequisites for ACCT B305, FIN B300, FIN B305, FIN B310 and FIN B400. The sequence leading into FIN B400 is ACCT B202 → ACCT B305 → FIN B305 → FIN B400.
- Course Substitutions: FIN B200 may not be used as a major or business elective. ACCT B306 and/or ACCT B300 may be used as finance electives.
- Course Scheduling: Fall: FIN B300, B305, B310, B315, B325
Spring: FIN B300, B400, B310, B315, B325

MANAGEMENT

- Course Prerequisites: Students should be aware of prerequisite requirements for all 300- and 400-level required management courses.
- Course Substitutions: Numerous marketing electives may be counted toward management elective requirements; most are cross-listed MGT / MKT.
- Course Scheduling: Fall: MGT B310, B375
Spring: MGT B310, B375, B315, B430

MARKETING

- Course Prerequisites: Students should be aware of prerequisite requirements for all 300- and 400-level required marketing courses.
- Course Substitutions: Numerous management electives may be counted toward marketing elective requirements; most are cross-listed MGT / MKT.
- Course Scheduling: Fall: MKT B330, B340, B390, B450
Spring: MKT B330, B340, B390, B450

INTERNATIONAL BUSINESS

- International Experience: International business majors are required to study or intern abroad for at least one summer or, preferably, one semester. International students must complete this requirement by studying or interning in a country other than the United States or their native country.
- Language Proficiency: International business majors typically complete 12 credits in a foreign language, with at least one course completed at the 201-level. Students who test out of 100- and 101-level foreign language requirements will need to take additional Advanced Common Curriculum courses to make up these exempt credits.

Students who test out 200- and 201-level foreign language requirements (for example: international students who test out of their native language or students who test at a fluency level—300 or above) will take non-business electives instead.
- Area Studies Requirement: International business majors will complete two courses in "area studies." These courses are internationally focused courses in political science, sociology, or history, and are typically taken with a focus on a world region that aligns with the student's foreign language selection. For example, students who study Spanish should take area studies courses that focus on a region where Spanish is a native language (for example, Latin America / Central America).
- Functional Concentrations are available within the International Business major. Refer to the back of the International Business DPCL for course requirements.
- Course Prerequisites: Students must complete several prerequisite courses before they may enroll in the following required courses: INTB B325, INTB B330, and INTB B435. Students should be careful to schedule prerequisite courses before they enroll in these required courses.
- Course Scheduling: Fall: INTB B200, B325, B330, B305, B370
Spring: INTB B315, B325, B330, B435

NON-BUSINESS ELECTIVES

This requirement may be met by almost any course offered through one of the other colleges. Students should consult the **Undergraduate Bulletin** for courses specifically excluded. Students interested in pursuing a non-business major or minor should use their non-business electives to meet some of the requirements for the minor. International Business majors will take modern foreign language and/or area studies to fulfill their non-business electives, unless tested out of their foreign language requirements.

MINORS

Business students can declare minors within the CoB or from other disciplines. Any non-business elective requirements should be used towards a student's minor. 6 credits of business electives may also be used towards a minor upon completion of the minor. For minor programs of study and course requirements, see the **Undergraduate Bulletin**.

PORTFOLIO

The CoB's Business Portfolio Program is a series of **8 required non-credit courses** that focus on personal growth and career development. This program is designed to enhance your student experience while at Loyola and, more specifically, to guide you in finding a career path that truly represents your interests and passion. If you already know what that career path is, the Portfolio program is your tool to getting there. If not, Portfolio will help to guide you in making a career plan. The courses include Executive Mentoring, guest speakers, career assessments, internship and job search skill development, and more. Portfolio courses are graded on a pass/fail basis. Grades in Portfolio, like all grades, will remain on your transcript as a permanent record. There will be no make up opportunities. The offices for the Business Portfolio Program are located in Miller Hall 206 (2nd floor).

INTERNSHIPS

Business students are required to participate in the CoB's internship program for 3 hours of college credit. This program recognizes that work experience in a business environment affords unique learning opportunities that would be impossible to obtain in the traditional classroom setting. The internship experience provides students an opportunity to 1) gain relevant business experience; 2) reinforce and/or reevaluate classroom study through a comparison of theory and practice; and 3) pursue the study of specialized business topics in their field of interest within a professional context.

Requirements for the internship program course:

- 1) You must be a Junior or Senior in good standing;
- 2) You must complete and submit the Internship Agreement Form;
- 3) The course counts as a 3-credit hour class subject to normal tuition;
- 4) You may not register a previously completed internship retroactively;
- 5) You must complete a short series of assignments stipulated by the CoB;
- 6) You must pass the internship course in order to graduate; and,
- 7) You are required to conduct yourself in a professional manner at all times during the course of your internship, adhering to Loyola's Code of Conduct.

It is recommended that students complete internships during their Junior year at Loyola. Freshmen and Sophomores may complete internships but will receive only 1-hour of credit. This 1-hour credit does not count towards the 3-hour requirement. The CoB strongly recommends that students complete multiple internships in their academic career.

UNIVERSITY HONORS

The common curriculum for students participating in the University Honors program differs in several respects from that of other students. University Honors students will need to work closely with the Director of Student Services, and with the Director of University Honors. Please see the Director of Student Services for your Honors DPCL.

GRADE POINT AVERAGES (GPA)

To graduate from Loyola University a business student must possess at least a 2.00 GPA in 3 curricular areas: 1) cumulative Loyola GPA, 2) business GPA, and 3) major GPA.

HOW TO COMPUTE YOUR GPA

1. For each course, multiply the number of quality points per hour associated with the grade earned times the number of credit (quality) hours for the course.
2. Add them together for total quality points.
3. Divide the total quality points by the total quality hours taken at Loyola (including all failed courses, but not including courses with a "P" grade).

The following table shows the quality points per hour associated with each possible grade.

Grade	Quality Points (per hour)	Grade	Quality Points (per hour)
A.....	4.0	D	1.0
A-	3.7	F.....	0.0
B+	3.3	I.....	0.0
B.....	3.0	P.....	0.0
B-.....	2.7	W.....	0.0
C+	2.3	AU.....	0.0
C.....	2.0		
C-.....	1.7		
D+.....	1.3		

EXAMPLE: Suppose a student took the following courses during the Spring and earned the grades indicated.

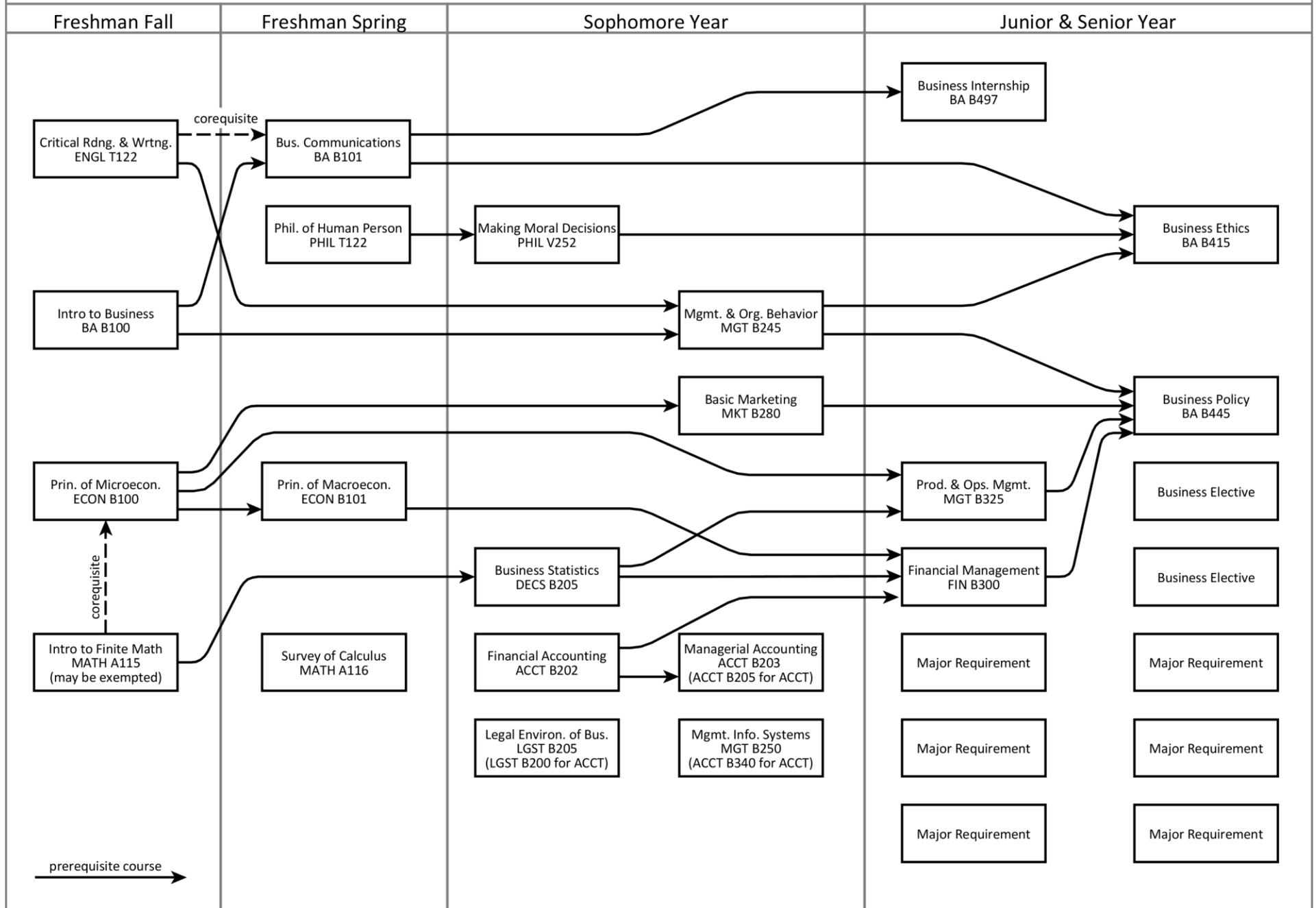
Course	Grade	Quality Hours	Earned Hours
BA B100	C	3	3
MATH A115	D+	3	3
ECON B100	B+	3	3
ENGL T122	A	3	3
HIST T122	F	3	0
Piano Class I	A	2	2
		17	14

The student's GPA would be computed as follows:

2.0	*	3	=	6.0
1.3	*	3	=	3.9
3.3	*	3	=	9.9
4.0	*	3	=	12.0
0.0	*	3	=	0.0
4.0	*	2	=	8.0
				39.8 Total quality points

GPA = Total quality points divided by total quality hours
 39.8 quality points divided by 17 quality hours = **2.341**

Suggested Business Core Curriculum Sequencing



Student CWID#:

College of Business – BAcc Degree – ACCT majors + double majors

Requirements Across the Curriculum (see back for details)

Student Name:

Degree Program Course Listing for Students Entering AY 2014-2015

Catholic tradition (C) | Diversity (D) | Premodern (P)

Intro. Common Curric. (21 crs.)	Course #	Grade	Business Core Courses (42 crs.)	Course #	Grade	Major Courses (30 crs.) *grade must be \geq C for req.	Course #	Grade						
First-Year Seminar	T121		Introduction to Business	BA B100		Intermediate Accounting I (reqs: ACCT B202*, Soph.)	ACCT B305							
English: Critical Reading + Writing	ENGL T122		Business Communications (req: BA B100, ENGL T122)	BA B101		Intermediate Accounting II (reqs: ACCT B305*, Soph.)	ACCT B306							
History I: Global History I, or II	HIST T122 or HIST T124		Principles of Microeconomics (req: MATH A115)	ECON B100		Tax Accounting I (reqs: ACCT B202*, Soph.)	ACCT B300							
Math: Finite Mathematics	MATH A115		Principles of Macroeconomics (req: ECON B100)	ECON B101		Accounting for Public Sector (reqs: ACCT B305*, Soph.)	ACCT B307							
Philosophy I: Philosophy of the Human Person	PHIL T122		Survey of Calculus	MATH A116		Strategic Cost Management (reqs: ACCT B202*, Soph.)	ACCT B310							
Relig. Studies I: Religions of the World, or Christianity + Society	RELS T122 or RELS T124		Financial Accounting (req: 2nd Fr.)	ACCT B202		Accounting Info. Systems (reqs: ACCT B305*, Soph.)	ACCT B340							
Science: Investigating Nature	SCIE T129		Business Statistics (req: MATH A115)	DECS B205		Advanced Accounting (reqs: ACCT B306*, Jr.)	ACCT B400							
Adv. Common Curric. † (18 crs.) Take 18 crs. (6 courses) below; <u>WAL + PHIL II are required</u>	Course #	Grade	Business Law (req: Soph.)	LGST B200		Audit + Assurance (reqs: ACCT B306*, ACCT B340, Sr.)	ACCT B403							
Writing About Literature (any "WAL" designated course)			Mgmt. + Org. Behavior (reqs: BA B100, ENGL T122)	MGT B245		International Accounting (reqs: ACCT B306*, Jr.)	ACCT B460							
Philosophy II: Making Moral Decisions (req: PHIL T122)	PHIL V252		Basic Marketing (reqs: ECON B100, Soph.)	MKT B280		Accounting Elective	ACCT							
Creative Arts + Cultures (must be 3 cr. lecture course)			Financial Mgmt. (reqs: ACCT B202, DECS B205, ECON B101, Jr.)	FIN B300		2nd Major / Minor Courses (2nd maj / min is <u>not</u> required)	Course #	Grade						
History II (must be opposite time period of intro course)	HIST		Production + Ops. Mgmt. (reqs: DECS B205, ECON B100, Jr.)	MGT B325		1.								
Modern Foreign Language I (level based on placement test)			Business Ethics (reqs: ECON B101, MGT B245, PHIL V252, Jr.)	BA B415		2.								
Modern Foreign Language II (one level beyond placement)			Business Policy (reqs: FIN B300, MGT B245 + B325, MKT B280, Sr.)	BA B445		3.								
Natural Science in Context (this course may require a lab)			†Advanced Common Curriculum Ethics + Social Science requirements are fulfilled by BA B415 + ECON B100/101			4.								
Religious Studies II (at least one RAC recommended)	RELS		Business Internship (Jr./Sr., 3 crs., pass / fail)			5.								
			Business Portfolio Program (8 sems., 0 crs., pass / fail)											
Non-Business Electives (6 crs.)	Course #	Grade	PFOL	B100	B101	B200	B201	B300	B301	B400	B401	6.		
			P/F											
			Louisiana CPA Requirements: (1) Have a baccalaureate degree; (2) Have 150 hours of college credit earned as prescribed by Board Rules; (3) Have successfully completed 24 hours of specific Accounting and 24 hours of Business courses (including an acceptable Business Law course). You will need 30 additional credit hours of coursework to be qualified for the exam, but the Accounting and Business requirements are met by this degree.											

Graduation requirement: Minimum 120 hours + GPA of 2.0: (1) Overall; (2) In Business courses taken at Loyola, including ACCT, BA, DECS, ECON, FIN, INTB, LGST, MGT, and MKT courses combined; (3) In all Major courses taken at Loyola.**Residence requirement:** See CoB Bulletin. **Note:** An advising file is maintained as a service to the student and faculty advisor. The **official** record used to certify the student for graduation is kept and may be reviewed in the Dean's Office.

Requirements Across the Curriculum (RAC):

A check-off course is required in each of the three areas listed below (i.e., one of each designated course area). Requirement can be fulfilled by courses offered in the Advanced Common Curriculum, or upper-level major or elective courses. For most College of Business students, these requirements will be fulfilled in common curriculum or non-business elective courses.

Catholic Tradition (C): The Catholic Tradition courses focus on and express the Catholic dimension of Loyola University's mission as a Catholic and Jesuit institution and fulfill the university's commitment to dialogue with the modern world in light of tradition and faith. This requirement will usually be fulfilled in a Religious Studies or History Adv. CC course.

Catholic Tradition courses currently approved in the CC include: CLHU U265; ENGL U297, V285; HIST W239, 240, 256, 294; PHIL U270, V278; RELS U247, 330, 336, 339, 344, 348, 358, 386, 388, U294, 359, V242, 252, 330 [PHYS Z130], 391.

Diversity (D): The Diversity courses focus on understanding the perspectives of minorities or marginalized communities in the US or around the world and increase student appreciation for and understanding of cultures and societies other than their own. This requirement will usually be fulfilled in a History, Religion, Social Science, or Arts & Cultures Adv. CC course.

Diversity courses currently approved in the CC include: ENGL V234; HIST U220, 260, 261, 262, 285, 286, 294, X294; MUGN U202, 204, 244, 274; RELS U277, 281, 283, 343; SOCI U241, 255, 305, X312; SPAN V261; THEA U243, V270; VISA U236.

Premodern (P): The Premodern courses focus on understanding the early foundations of the modern world including the origin of major religions, philosophical traditions, and ideologies of jurisprudence or politics. This requirement will usually be fulfilled in a Religion or Arts & Culture Adv. CC course. Currently it may not be fulfilled by Intro. or Adv. CC History courses.

Premodern courses currently approved in the CC include: CLHU U257, 340; ENGL U299; JPNS U250; PHIL U270; RELS U246, 247, 249, 251, 253, 260, 277, 281, 285, 336, 339, 343, 358, 377, 386, 388.

Business Minors available to Accounting Majors:

International Business (21 crs.)	Course #	Grade	Legal Studies for Bus. (21 crs.)	Course #	Grade
Intro. to Intl. Business	INTB B200		Business Law, or Legal Environment of Business <i>(req: Soph.)</i>	LGST B200 or LGST B205	
International Finance <i>(req: FIN B300, Jr.)</i>	INTB B325		Practical Logic, or Intro. to Symbolic Logic	PHIL A201 or PHIL A206	
International Marketing <i>(req: MKT B280, Jr.)</i>	INTB B330		Intro. to American Govt. Fundamentals of Speech	POLS A100 SPCH A100	
Multintl. Strategy <i>(reqs: FIN B300, INTB B200, MGT B245, MKT B280)</i>	INTB B435		Take 3 courses (9 crs.) below (see bulletin for reqs.):		
			Tax Accounting I	ACCT B300	
			Tax Accounting II	ACCT B401	
			Law and Economics	ECON B330	
Modern Foreign Language I <i>(level based on placement test)</i>			Law for Intl. Business Legal Studies Elective	LGST B310 LGST B493	
Modern Foreign Language II <i>(one level beyond placement)</i>			Constitutional Law I Constitutional Law II	POLS A300 POLS A301	

Student CWID#:

College of Business – BBA Degree – ECON, FIN, MGT, MKT majors

Requirements Across the Curriculum (see back for details)

Student Name:

Degree Program Course Listing for Students Entering AY 2014-2015

Catholic tradition (C) Diversity (D) Premodern (P)

Intro. Common Curric. (21 crs.)	Course #	Grade	Business Core Courses (48 crs.)	Course #	Grade	Major Courses (24 crs.)	Course #	Grade					
First-Year Seminar	T121		Introduction to Business	BA B100		1.							
English: Critical Reading + Writing	ENGL T122		Business Communications <i>(req: BA B100, ENGL T122)</i>	BA B101		2.							
History I: Global History I, or II	HIST T122 or HIST T124		Principles of Microeconomics <i>(req: MATH A115)</i>	ECON B100		3.							
Math: Finite Mathematics	MATH A115		Principles of Macroeconomics <i>(req: ECON B100)</i>	ECON B101		4.							
Philosophy I: Philosophy of the Human Person	PHIL T122		Survey of Calculus	MATH A116		5.							
Relig. Studies I: Religions of the World, or Christianity + Society	RELS T122 or RELS T124		Financial Accounting <i>(req: 2nd Fr.)</i>	ACCT B202		6.							
Science: Investigating Nature	SCIE T129		Managerial Accounting <i>(req: ACCT B202)</i>	ACCT B203		7.							
Adv. Common Curric.† (18 crs.) <i>Take 18 crs. (6 courses) below; WAL + PHIL II are required</i>	Course #	Grade	Business Statistics <i>(req: MATH A115)</i>	DECS B205		8.							
Writing About Literature <i>(any "WAL" designated course)</i>			Legal Environment Of Business <i>(req: Soph.)</i>	LGST B205		2nd Major / Minor Courses <i>(2nd maj / min is <u>not</u> required)</i>	Course #	Grade					
Philosophy II: Making Moral Decisions <i>(req: PHIL T122)</i>	PHIL V252		Management + Org. Behavior <i>(reqs: BA B100, ENGL T122)</i>	MGT B245		1.							
Creative Arts + Cultures <i>(must be 3 cr. lecture course)</i>			Management Info. Systems	MGT B250		2.							
History II <i>(must be opposite time period of intro course)</i>	HIST		Basic Marketing <i>(reqs: ECON B100, Soph.)</i>	MKT B280		3.							
Modern Foreign Language I <i>(level based on placement test)</i>			Financial Mgmt. <i>(reqs: ACCT B202, DECS B205, ECON B101, Jr.)</i>	FIN B300		4.							
Modern Foreign Language II <i>(one level beyond placement)</i>			Production + Ops. Mgmt. <i>(reqs: DECS B205, ECON B100, Jr.)</i>	MGT B325		5.							
Natural Science in Context <i>(this course may require a lab)</i>			Business Ethics <i>(reqs: ECON B101, MGT B245, PHIL V252, Jr.)</i>	BA B415		6.							
Religious Studies II <i>(at least one RAC recommended)</i>	RELS		Business Policy <i>(reqs: FIN B300, MGT B245 + B325, MKT B280, Sr.)</i>	BA B445		Economics major: ECON B205, B206, B305 + 9 crs. of ECON electives + 6 crs. of Business electives							
Non-Business Electives (6 crs.)	Course #	Grade	†Advanced Common Curriculum Ethics + Social Science requirements are fulfilled by BA B415 + ECON B100/101			Finance major: FIN B305, B310, B315, B325, B400, ACCT B305 + 3 crs. of FIN electives + 3 crs. of Business electives							
			Business Internship (Jr./Sr., 3 crs., pass / fail)			Management major: MGT B310, B315, B375, B430 + 6 crs. of MGT electives + 6 crs. of Business electives							
			Business Portfolio Program (8 sems., 0 crs., pass / fail)										
			PFOL	B100	B101	B200	B201	B300	B301	B400	B401	Marketing major: MKT B330, B340, B390, B450 + 6 crs. of MKT electives + 6 crs. of Business electives	
			P/F										

Graduation requirement: Minimum 120 credits + GPA of 2.0: (1) Overall; (2) In Business courses taken at Loyola, including ACCT, BA, DECS, ECON, FIN, INTB, LGST, MGT, and MKT courses combined; (3) In all Major courses taken at Loyola.

Residence requirement: See CoB Bulletin. **Note:** An advising file is maintained as a service to the student and faculty advisor. The **official** record used to certify the student for graduation is kept and may be reviewed in the Dean's Office.

Requirements Across the Curriculum (RAC):

A check-off course is required in each of the three areas listed below (i.e., one of each designated course area). Requirement can be fulfilled by courses offered in the Advanced Common Curriculum, or upper-level major or elective courses. For most College of Business students, these requirements will be fulfilled in common curriculum or non-business elective courses.

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Catholic Tradition courses currently approved in the CC include: CLHU U265; ENGL U297, V285; HIST W239, 240, 256, 294; PHIL U270, V278; RELS U247, 330, 336, 339, 344, 348, 358, 386, 388, U294, 359, V242, 252, 330 [PHYS Z130], 391.

Diversity (D): The Diversity courses focus on understanding the perspectives of minorities or marginalized communities in the US or around the world and increase student appreciation for and understanding of cultures and societies other than their own. This requirement will usually be fulfilled in a History, Religion, Social Science, or Arts & Cultures Adv. CC course.

Diversity courses currently approved in the CC include: ENGL V234; HIST U220, 260, 261, 262, 285, 286, 294, X294; MUGN U202, 204, 244, 274; RELS U277, 281, 283, 343; SOCI U241, 255, 305, X312; SPAN V261; THEA U243, V270; VISA U236.

Premodern (P): The Premodern courses focus on understanding the early foundations of the modern world including the origin of major religions, philosophical traditions, and ideologies of jurisprudence or politics. This requirement will usually be fulfilled in a Religion or Arts & Culture Adv. CC course. Currently it may not be fulfilled by Intro. or Adv. CC History courses.

Premodern courses currently approved in the CC include: CLHU U257, 340; ENGL U299; JPNS U250; PHIL U270; RELS U246, 247, 249, 251, 253, 260, 277, 281, 285, 336, 339, 343, 358, 377, 386, 388.

Business Minors available to Business Majors:

Accounting (21 crs.)	Course #	Grade	International Business (21 crs.)	Course #	Grade	Legal Studies for Bus. (21 crs.)	Course #	Grade
Business Law, or Legal Environment of Business (<i>req: Soph.</i>)	LGST B200 or LGST B205		Intro. to Intl. Business	INTB B200		Business Law, or Legal Environment of Business (<i>req: Soph.</i>)	LGST B200 or LGST B205	
Financial Accounting (<i>req: 2nd Fr.</i>)	ACCT B202		International Finance (<i>req: FIN B300, Jr.</i>)	INTB B325		Practical Logic, or Intro. to Symbolic Logic	PHIL A201 or PHIL A206	
Managerial Acct, or Strategic Cost Mgmt. (<i>req: ACCT B202</i>)	ACCT B203 or ACCT B310		International Marketing (<i>req: MKT B280, Jr.</i>)	INTB B330		Intro. to American Govt.	POLS A100	
Intermediate Accounting I (<i>reqs: ACCT B202, Soph.</i>)	ACCT B305		Multintl. Strategy (<i>reqs: FIN B300, INTB B200, MGT B245, MKT B280</i>)	INTB B435		Fundamentals of Speech	SPCH A100	
Intermediate Accounting II (<i>reqs: ACCT B305, Soph.</i>)	ACCT B306		Area Studies elective (<i>HIST, POLS, SOCI w/ regional focus</i>)			Take 3 courses (9 crs.) below (meet prereqs.):		
Tax Accounting I (<i>reqs: ACCT B202, Soph.</i>)	ACCT B300		Modern Foreign Language I (<i>level based on placement test</i>)			Tax Accounting I	ACCT B300	
Accounting Elective (<i>must meet prerequisites</i>)	ACCT		Modern Foreign Language II (<i>one level beyond placement</i>)			Tax Accounting II	ACCT B401	
						Law and Economics	ECON B330	
						Law for Intl. Business	LGST B310	
						Legal Studies Elective	LGST B493	
						Constitutional Law I	POLS A300	
						Constitutional Law II	POLS A301	

Student CWID#:

College of Business – BBA Degree – INTB majors + double majors

Requirements Across the Curriculum (see back for details)

Student Name:

Degree Program Course Listing for Students Entering AY 2014-2015

Catholic tradition (C) | Diversity (D) | Premodern (P)

Intro. Common Curric. (21 crs.)	Course #	Grade	Business Core Courses (48 crs.)	Course #	Grade	Major Courses (24 crs.)	Course #	Grade				
First-Year Seminar	T121		Introduction to Business	BA B100		Intro. to Intl. Business	INTB B200					
English: Critical Reading + Writing	ENGL T122		Business Communications (req: BA B100, ENGL T122)	BA B101		International Finance (req: FIN B300, Jr.)	INTB B325					
History I: Global History I, or II	HIST T122 or HIST T124		Principles of Microeconomics (req: MATH A115)	ECON B100		International Marketing (req: MKT B280, Jr.)	INTB B330					
Math: Finite Mathematics	MATH A115		Principles of Macroeconomics (req: ECON B100)	ECON B101		Multintl. Strategy (reqs: FIN B300, MGT B245, MKT B280)	INTB B435					
Philosophy I: Philosophy of the Human Person	PHIL T122		Survey of Calculus	MATH A116		Intl. Business elective	INTB					
Relig. Studies I: Religions of the World, or Christianity + Society	RELS T122 or RELS T124		Financial Accounting (req: 2nd Fr.)	ACCT B202		Intl. Business elective	INTB					
Science: Investigating Nature	SCIE T129		Managerial Accounting (req: ACCT B202)	ACCT B203		Area Studies elective (HIST, POLS, SOCI w/ regional focus)						
Adv. Common Curric. † (12 crs.) Take 12 crs. (4 courses) below; <u>WAL + PHIL II are required</u>	Course #	Grade	Business Statistics (req: MATH A115)	DECS B205		Area Studies elective (HIST, POLS, SOCI w/ regional focus)						
Writing About Literature (any "WAL" designated course)			Legal Environment Of Business (req: Soph.)	LGST B205		International Experience (0 crs.) (All INTB majors must study or work/intern abroad)						
Philosophy II: Making Moral Decisions (req: PHIL T122)	PHIL V252		Management + Org. Behavior (reqs: BA B100, ENGL T122)	MGT B245		Country:						
Creative Arts + Cultures (must be 3 cr. lecture course)			Management Info. Systems	MGT B250		School or organization:						
History II (must be opposite time period of intro course)	HIST		Basic Marketing (reqs: ECON B100, Soph.)	MKT B280		2nd Major / Minor / Funct. Spec. Courses* (not required)	Course #	Grade				
Natural Science in Context (this course may require a lab)			Financial Mgmt. (reqs: ACCT B202, DECS B205, ECON B101, Jr.)	FIN B300		1.						
Religious Studies II (at least one RAC recommended)	RELS		Production + Ops. Mgmt. (reqs: DECS B205, ECON B100, Jr.)	MGT B325		2.						
Foreign Language (12 crs.)	Course #	Grade	Business Ethics (reqs: ECON B101, MGT B245, PHIL V252, Jr.)	BA B415		3.						
Modern Foreign Language 100 (repl. w/ Adv. CC. if placed out of)	A100		Business Policy (reqs: FIN B300, MGT B245 + B325, MKT B280, Sr.)	BA B445		4.						
Modern Foreign Language 101 (repl. w/ Adv. CC. if placed out of)	A101		†Advanced Common Curriculum Ethics + Social Science requirements are fulfilled by BA B415 + ECON B100/101			5.						
Modern Foreign Language 200 (repl. w/ gen. elect. if placed out of)	A200		Business Internship (Jr./Sr., 3 crs., pass / fail)			6.						
			Business Portfolio Program (8 sems., 0 crs., pass / fail)									
Modern Foreign Language 201 (repl. w/ gen. elect. if placed out of)	A201		PFOL	B100	B101	B200	B201	B300	B301	B400	B401	* INTB majors may choose to earn a functional specialization, as well as a minor or 2nd major as usual. See back for requirements.
			P/F									

Graduation requirement: Minimum 120 hours + GPA of 2.0: (1) Overall; (2) In Business courses taken at Loyola, including ACCT, BA, DECS, ECON, FIN, INTB, LGST, MGT, and MKT courses combined; (3) In all Major courses taken at Loyola.

Residence requirement: See CoB Bulletin. **Note:** An advising file is maintained as a service to the student and faculty advisor. The official record used to certify the student for graduation is kept and may be reviewed in the Dean's Office.

Requirements Across the Curriculum (RAC):

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Diversity (D): The Diversity courses focus on understanding the perspectives of minorities or marginalized communities in the US or around the world and increase student appreciation for and understanding of cultures and societies other than their own. This requirement will usually be fulfilled in a History, Religion, Social Science, or Arts & Cultures Adv. CC course.

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Premodern (P): The Premodern courses focus on understanding the early foundations of the modern world including the origin of major religions, philosophical traditions, and ideologies of jurisprudence or politics. This requirement will usually be fulfilled in a Religion or Arts & Culture Adv. CC course. Currently it may not be fulfilled by Intro. or Adv. CC History courses.

Premodern courses currently approved in the CC include: CLHU U257, 340; ENGL U299; JPNS U250; PHIL U270; RELS U246, 247, 249, 251, 253, 260, 277, 281, 285, 336, 339, 343, 358, 377, 386, 388.

Functional Specializations available to Intl. Business Majors:

Accounting (9 crs.)	Course #	Economics (9 crs.)	Course #	Finance (12 crs.)	Course #	Management (9 crs.)	Course #	Marketing (12 crs.)	Course #
Intermediate Acct. I	ACCT B305	Intermediate Micro.	ECON B205	Intermediate Acct. I	ACCT B305	International Mgmt.*	MGT B315	International Mkt.*	MKT B330
Intermediate Acct. II	ACCT B306	Intermediate Macro.	ECON B206	Financial Statements	FIN B305	Management Elect.*	MGT B	Marketing Elective*	MKT B
International Acct.*	ACCT B460	International Econ.*	ECON B305	Investments	FIN B315	Management Elect.	MGT B	Marketing Elective	MKT B
				Intl. Fin. Mgmt.*	FIN B325			Marketing Elective	MKT B

* Credited toward INTB Major Course Requirements or may be double-counted as INTB Elective Course Requirement (this reduces the net credit hour requirement of the specialization)

Business Minors available to Intl. Business Majors:

Accounting (21 crs.)	Course #	Grade	Legal Studies (21 crs.)	Course #	Grade
Business Law, or Legal Environment of Business (req: Soph.)	LGST B200 or LGST B205		Business Law, or Legal Environment of Business (req: Soph.)	LGST B200 or LGST B205	
Financial Accounting (req: 2nd Fr.)	ACCT B202		Practical Logic, or Intro. to Symbolic Logic	PHIL A201 or PHIL A206	
Managerial Acct, or Strategic Cost Mgmt. (req: ACCT B202)	ACCT B203 or ACCT B310		Intro. to American Govt.	POLS A100	
Intermediate Accounting I (reqs: ACCT B202, Soph.)	ACCT B305		Fundamentals of Speech	SPCH A100	
Intermediate Accounting II (reqs: ACCT B305, Soph.)	ACCT B306		Take 3 courses (9 crs.) below (see bulletin for reqs.):		
Tax Accounting I (reqs: ACCT B202, Soph.)	ACCT B300		Tax Accounting I	ACCT B300	
Accounting Elective (must meet prerequisites)	ACCT		Tax Accounting II	ACCT B401	
			Law and Economics	ECON B330	
			Law for Intl. Business	LGST B310	
			Legal Studies Elective	LGST B493	
			Constitutional Law I	POLS A300	
			Constitutional Law II	POLS A301	

Student CWID#:

College of Business – BBA Degree – INTB majors [bilingual students]

Requirements Across the Curriculum (see back for details)

Student Name:

Degree Program Course Listing for Students Entering AY 2014-2015

Catholic tradition (C) | Diversity (D) | Premodern (P)

Intro. Common Curric. (21 crs.)	Course #	Grade	Business Core Courses (48 crs.)	Course #	Grade	Major Courses (24 crs.)	Course #	Grade				
First-Year Seminar	T121		Introduction to Business	BA B100		Intro. to Intl. Business	INTB B200					
English: Critical Reading + Writing	ENGL T122		Business Communications (req: BA B100, ENGL T122)	BA B101		International Finance (req: FIN B300, Jr.)	INTB B325					
History I: Global History I, or II	HIST T122 or HIST T124		Principles of Microeconomics (req: MATH A115)	ECON B100		International Marketing (req: MKT B280, Jr.)	INTB B330					
Math: Finite Mathematics	MATH A115		Principles of Macroeconomics (req: ECON B100)	ECON B101		Multintl. Strategy (reqs: FIN B300, MGT B245, MKT B280)	INTB B435					
Philosophy I: Philosophy of the Human Person	PHIL T122		Survey of Calculus	MATH A116		Intl. Business elective	INTB					
Relig. Studies I: Religions of the World, or Christianity + Society	RELS T122 or RELS T124		Financial Accounting (req: 2nd Fr.)	ACCT B202		Intl. Business elective	INTB					
Science: Investigating Nature	SCIE T129		Managerial Accounting (req: ACCT B202)	ACCT B203		Area Studies elective (HIST, POLS, SOCI w/ regional focus)						
Adv. Common Curric. † (18 crs.) Take 18 crs. (6 courses) below; <u>WAL + PHIL II are required</u>	Course #	Grade	Business Statistics (req: MATH A115)	DECS B205		Area Studies elective (HIST, POLS, SOCI w/ regional focus)						
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Philosophy II: Making Moral Decisions (req: PHIL T122)	PHIL V252		Management + Org. Behavior (reqs: BA B100, ENGL T122)	MGT B245		Country:						
Creative Arts + Cultures (must be 3 cr. lecture course)			Management Info. Systems	MGT B250		School or organization:						
History II (must be opposite time period of intro course)	HIST		Basic Marketing (reqs: ECON B100, Soph.)	MKT B280		2nd Major / Minor / Funct. Spec. Courses* (not required)	Course #	Grade				
Modern Foreign Language I (level based on placement test)			Financial Mgmt. (reqs: ACCT B202, DECS B205, ECON B101, Jr.)	FIN B300		1.						
Modern Foreign Language II (one level beyond placement)			Production + Ops. Mgmt. (reqs: DECS B205, ECON B100, Jr.)	MGT B325		2.						
Natural Science in Context (this course may require a lab)			Business Ethics (reqs: ECON B101, MGT B245, PHIL V252, Jr.)	BA B415		3.						
Religious Studies II (at least one RAC recommended)	RELS		Business Policy (reqs: FIN B300, MGT B245 + B325, MKT B280, Sr.)	BA B445		4.						
Non-Business Electives (6 crs.)	Course #	Grade	†Advanced Common Curriculum Ethics + Social Science requirements are fulfilled by BA B415 + ECON B100/101			5.						
			Business Internship (Jr./Sr., 3 crs., pass / fail)			6.						
			Business Portfolio Program (8 sems., 0 crs., pass / fail)									
			PFOL	B100	B101	B200	B201	B300	B301	B400	B401	* INTB majors may choose to earn a functional specialization , as well as a minor or 2nd major as usual. See back for requirements.
			P/F									

Graduation requirement: Minimum 120 hours + GPA of 2.0: (1) Overall; (2) In Business courses taken at Loyola, including ACCT, BA, DECS, ECON, FIN, INTB, LGST, MGT, and MKT courses combined; (3) In all Major courses taken at Loyola.

Residence requirement: See CoB Bulletin. **Note:** An advising file is maintained as a service to the student and faculty advisor. The **official** record used to certify the student for graduation is kept and may be reviewed in the Dean's Office.

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Functional Specializations available to Intl. Business Majors:

Accounting (9 crs.)	Course #	Economics (9 crs.)	Course #	Finance (12 crs.)	Course #	Management (9 crs.)	Course #	Marketing (12 crs.)	Course #
Intermediate Acct. I	ACCT B305	Intermediate Micro.	ECON B205	Intermediate Acct. I	ACCT B305	International Mgmt.*	MGT B315	International Mkt.*	MKT B330
Intermediate Acct. II	ACCT B306	Intermediate Macro.	ECON B206	Financial Statements	FIN B305	Management Elect.*	MGT B	Marketing Elective*	MKT B
International Acct.*	ACCT B460	International Econ.*	ECON B305	Investments	FIN B315	Management Elect.	MGT B	Marketing Elective	MKT B
				Intl. Fin. Mgmt.*	FIN B325			Marketing Elective	MKT B

* Credited toward INTB Major Course Requirements or may be double-counted as INTB Elective Course Requirement (this reduces the net credit hour requirement of the specialization)

Business Minors available to Intl. Business Majors:

Accounting (21 crs.)	Course #	Grade	Legal Studies (21 crs.)	Course #	Grade
Business Law, or Legal Environment of Business (req: Soph.)	LGST B200 or LGST B205		Business Law, or Legal Environment of Business (req: Soph.)	LGST B200 or LGST B205	
Financial Accounting (req: 2nd Fr.)	ACCT B202		Practical Logic, or Intro. to Symbolic Logic	PHIL A201 or PHIL A206	
Managerial Acct, or Strategic Cost Mgmt. (req: ACCT B202)	ACCT B203 or ACCT B310		Intro. to American Govt.	POLS A100	
Intermediate Accounting I (reqs: ACCT B202, Soph.)	ACCT B305		Fundamentals of Speech	SPCH A100	
Intermediate Accounting II (reqs: ACCT B305, Soph.)	ACCT B306		Take 3 courses (9 crs.) below (see bulletin for reqs.):		
Tax Accounting I (reqs: ACCT B202, Soph.)	ACCT B300		Tax Accounting I	ACCT B300	
Accounting Elective (must meet prerequisites)	ACCT		Tax Accounting II	ACCT B401	
			Law and Economics	ECON B330	
			Law for Intl. Business	LGST B310	
			Legal Studies Elective	LGST B493	
			Constitutional Law I	POLS A300	
			Constitutional Law II	POLS A301	

Loyola University New Orleans College of Business
Academic Responsibility and Integrity Contract – 2013-2014

At Loyola University New Orleans' College of Business (CoB), it is critical that you take responsibility for your academic success and follow all policies regarding academic integrity as outlined in the Undergraduate Bulletin (online university catalog) and Student Handbook found at the following link, as you will be held accountable for your actions: <http://bulletin.loyno.edu/>

As a College of Business major, you understand and agree to be responsible for the following:

1. **Familiarize yourself with all academic requirements on the Degree Program Course Listing (DPCL) curriculum worksheet for your major.** You must pass all requirements, including your Freshman Seminar in order to graduate and earn your degree.
2. **Comply with the policies of academic honesty, as stated in the Undergraduate Bulletin and Student Handbook.** Students who engage in cheating, plagiarism, or misrepresentation may be subject to academic suspension or dismissal from the University. An example of plagiarism is writing a paper and copying a paragraph directly from another source, without any citations or author credit.
3. **Review Blackboard (<https://loyno.blackboard.com/>) on a weekly basis at minimum.** Many faculty post readings and assignments to Blackboard. The Business Portfolio Program posts syllabi and requirements to Blackboard at the beginning of each semester.
4. **Access and check your WolfMail e-mail account (<https://loymail.loyno.edu>) on a daily basis at minimum.** All official e-mails from the CoB, as well as from faculty and staff across campus, will be sent to your WolfMail account.
5. **Contact the appropriate department immediately if you cannot access your accounts.** For any Blackboard issues, visit the Learning Commons desk at the Monroe Library. If you have difficulty accessing your WolfMail, contact helpdesk@loyno.edu or call 504-865-2255.

Student's Printed Name

Student's Signature

Date

