

Petition for GMAT/GRE Waiver

The MBA program at Loyola University New Orleans requires all applicants to supply an official GMAT or GRE score report. Under certain conditions, the GMAT or GRE may be waived for certain students.

Applicants who wish to be considered for a GMAT or GRE waiver must:

- Meet at least one of the classifications in the table below
- Complete a petition waiver form
- Supply the required documentation and submit to graduate admissions staff (incomplete waiver request forms will not be considered and will be returned)
- Have an application, official transcripts and resume submitted

Petition for GMAT/GRE waiver does not guarantee approval and is considered by the Admissions Committee in conjunction with an applicant's complete admissions file. Applicants whose petition for a GMAT/GRE waiver is not approved are expected to take the exam.

Please indicate the basis for your GMAT/GRE waiver petition by checking the appropriate box below. You may select more than one category; if you choose to do so, you must provide the required documentation for each category selected.

Check Here	Basis for GMAT/GRE Waiver	Required Documentation
<input type="checkbox"/>	Hold a terminal degree such as a J.D., M.D., D.O., Ph.D., Ed.D., Pharm.D., or D.D.S.	<ul style="list-style-type: none"> • Official transcript(s)
<input type="checkbox"/>	Hold a graduate degree (masters level) and/or professional certification (i.e. CPA, CFA, CMA, CIA, or CFP), with evidence of significant quantitative course work and a minimum 3.00 cumulative GPA.	<ul style="list-style-type: none"> • Official transcript(s) for degree • Copy of licensure or certification
<input type="checkbox"/>	Graduated with a BBA, BAU, or Bachelors in Business AND have a cumulative GPA of 3.00 both overall and in their major (course equivalent designations of ACCT, ECON, FIN, MGT, MKT) from Loyola University New Orleans or another AACSB- accredited program.	<ul style="list-style-type: none"> • Official transcript(s) • Excerpt from AACSB International (aacsb.edu) website indicating institutions accreditation
<input type="checkbox"/>	A minimum of 5 years of progressive, professional, full-time work experience with an established/verifiable company that entails a significant scope of responsibility (managing people and/or projects) and employs in-depth quantitative and analytical skills.	<ul style="list-style-type: none"> • Detailed professional resume to include listing of job roles, time in role, and promotions • Completion of supplemental form (page 2) • Signature of a supervisor verifying your current scope of responsibility

I certify that the information that I have supplied is accurate.

Signature: _____ Date: _____

Print Name: _____

Email: _____ Phone: _____

Supplemental Form

Petition for GMAT/GRE Waiver: Work Experience

Applicant: _____ **Date:** _____

List up to your last five promotions or significant expansion of job responsibilities in reverse chronological order. For each role include, where applicable, the number of people managed, if you had P&L responsibility, and a description of the analytical and quantitative components. Also, indicate with a check your role as a Provider of Information, Contributor to Results, or Directly Responsible for Results. You may submit another page if you need additional space to include all relevant information. If you have questions regarding this waiver, please contact your admissions counselor/enrollment specialist.

Promotion or significant expansion of job responsibilities	Provider	Contributor	Directly Responsible

Loyola University requests that a supervisor of this applicant verify to the best of his/her knowledge and belief, the above information is complete and accurate. The admissions staff reserves the right to reach out to your contact to verify this information. All fields are required. Thank you.

Name: _____ **Date:** _____

Email: _____ **Phone Number:** _____

Title: _____

Relationship to Applicant: _____

Signature: _____

Admissions Committee Use Only:	
Admissions Committee Waiver Approval: YES NO	Date: _____
Director of Graduate Programs Approval: _____	Date: _____