

## Petition for GMAT/GRE Waiver

The MBA program at Loyola University New Orleans requires all applicants to supply an official GMAT or GRE score. Under certain conditions, the GMAT or GRE may be waived for certain students.

Applicants who wish to be considered for a GMAT or GRE waiver must:

- Meet at least one of the classifications in the table below
- Complete a petition waiver form
- Supply the required documentation and submit to graduate admissions staff
- Have an application, official transcripts and resume submitted

Petition for GMAT/GRE waiver does not guarantee approval and is considered by the Admissions Committee in conjunction with an applicant's complete admissions file. Applicants whose petition for a GMAT/GRE waiver is not approved are expected to take the exam.

**Please indicate the basis for your GMAT/GRE waiver petition by checking the appropriate box below.**

Check Here	Basis for GMAT/GRE Waiver	Required Documentation
	Hold a terminal degree such as a J.D., M.D., D.O., Ph.D., Ed.D., Pharm.D., or D.D.S.	<ul style="list-style-type: none"> <li>• Official transcript(s)</li> </ul>
	Hold a graduate degree (masters level) and/or professional certification (i.e. CPA, CFA, CMA, CIA, or CFP), with evidence of significant quantitative course work and a minimum 3.25 cumulative GPA.	<ul style="list-style-type: none"> <li>• Official transcript(s) for degree</li> <li>• Copy of licensure or certification</li> </ul>
	Graduated with a BBA, BAU, or Bachelors in Business AND have a cumulative GPA of 3.50 both overall and in their major (course equivalent designations of ACCT, ECON, FIN, MGT, MKT) from Loyola University New Orleans or another AACSB-accredited program.	<ul style="list-style-type: none"> <li>• Official transcript(s)</li> <li>• Excerpt from AACSB International (aacsb.edu) website indicating institutions accreditation</li> </ul>
	A minimum of 5 years of progressive, professional, full-time work experience with an established/verifiable company that entails a significant scope of responsibility (managing people and/or projects) and employs in-depth quantitative and analytical skills.	<ul style="list-style-type: none"> <li>• Detailed professional resume to include listing of job roles, time in role, and promotions</li> <li>• Completion of supplemental form</li> <li>• Signature of a supervisor verifying your current scope of responsibility</li> </ul>

**I certify that the information that I have supplied is accurate.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_



## Supplemental Form Petition for GMAT/GRE Waiver: Work Experience

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

List up to your last five promotions or significant expansion of job responsibilities in reverse chronological order. For each role include, where applicable, the number of people managed, if you had P&L responsibility, and a description of the analytical and quantitative components. Also, indicate with a check your role as a Provider of Information, Contributor to Results, or Directly Responsible for Results.

Promotion or significant expansion of job responsibilities	Provider	Contributor	Directly Responsible

Loyola University requests that a supervisor of this applicant verify to the best of his/her knowledge and belief, the above information is complete and accurate. Thank you.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

**Admissions Committee Use Only:**

Admissions Committee Waiver Approval: YES NO Date: \_\_\_\_\_

Director of Graduate Programs Approval: \_\_\_\_\_ Date: \_\_\_\_\_